

Board File: BEDD

RULES OF ORDER

Except as otherwise provided by state law or Board policies **pertaining to its own operating procedures, the Board** shall be governed by Robert's Rules of Order, Newly Revised, specifically as it pertains to "small boards." If not covered by Robert's Rules, the Board President will decide how to proceed, subject to the right of appeal by any member in accordance with Robert's Rules. Following are commonly used actions for rules of order:

Motions: All Directors have the privilege to make a motion that proposes a decision or action. No motion shall be debated until it has been seconded and placed before the Board by the president. If more than one motion is proposed, the most recent takes precedence of the ones preceding it.

Friendly Amendment: Any motion may be modified by the mover, with the consent of the second, at any time before amendment, decision, or voting. If the friendly amendment is accepted no separate vote is required to approve the amendment.

Amend: This process is used to change a motion under consideration. After the motion to amend is seconded, a majority vote is needed to decide whether the amendment is accepted.

Point of Order: The effect of this motion alerts the membership to a breach of procedure requiring the president to defend a ruling. The president's ruling can be appealed by a motion and seconded requiring the ruling be submitted to a vote.

Call the Question: Request that the debate end immediately and needs a second. A vote is held immediately (no further discussion is allowed). A two-thirds vote is required for passage. If it is passed the motion on the floor is voted on immediately.

Postpone: This delays action on a question until later in the same meeting or until the next meeting. A motion cannot be postponed further than the next regular meeting

Table: This delays action indefinitely or until additional information is received that would allow it be placed on the agenda again

Limit Debate: Reduces the number and length of speeches allowed. A second is required and a 2/3 show of hands is needed for approval. (rarely used)

Adjourn: A motion is made to end the meeting. A second is required. A majority vote is then required for the meeting to be adjourned.

Recognition – Speaking: No member wishing to speak, debate, give a notice, make a motion, submit a report, or for any other purpose, shall proceed until the member shall have addressed the president and shall have been recognized.

Adopted: prior to 1974 Revised:
November 19, 2002
Revised: October 5, 2004
Revised: July 21, 2009
Revised: August 3, 2010
Revised: April 19, 2016
Revised: January 16, 2018
Revised by the Board: August 6, 2019