

Renaissance Secondary Non-Automatic Waiver Requests

Use the template below to list the *non-automatic waiver(s)* from policy and rule and the related replacement plans that the charter school is requesting.

Contact Information
School Name: Renaissance Secondary
School Address (mailing): 3954 Trail Boss Ln., Castle Rock, CO 80104
Charter School Waiver Contact Name: Amy Stuart
Charter School Waiver Contact's Phone Number: 720-689-6120
Charter School Waiver Contact's Email: astuart@dcsdk12.org

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan
<p>Policy Citation and Title: ADF Student Wellness 10.22.19 ADF-R Student Wellness 7.13.17</p>
<p>Rationale: Renaissance Secondary does not disagree with the intent of these policies. However, Renaissance is responsible for its own health and physical education curriculum, as well as for providing school lunch offerings. Renaissance is responsible for educational programming, nutrition services, and facilities, including its own costs of providing those services. Therefore, RSS requests autonomy over physical education and health curriculum, school lunch meals, delivery of social emotional services, and management of the cafeteria environment. The processes followed for employee wellness, family, and community engagement are also the responsibility of the school.</p>
<p>Replacement Plan: Renaissance Secondary provides health and physical education programming for students using the Whole School, Whole Community, Whole Child (WSCC) model. The school provides lunches that meet appropriate nutrition and wellness guidelines. The</p>

school employs a full time health/physical education teacher, full time social worker, and full time counselor.

Financial Impact:

There is no anticipated financial impact to DCSD or Renaissance Secondary.

How the Impact of the Waivers Will be Evaluated:

The Renaissance Secondary Board of Directors provides oversight for curriculum, mental health, and nutrition services at the school level.

Expected Outcome:

Renaissance will provide appropriate curricular, wellness, and other student support services in accordance with its mission and vision and with the oversight of its board of directors.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan

Policy Citation and Title

[DB Annual Budget 08.20.19](#)

[DB_R Annual Budget \(SBB Model\) Regulation 08.20.19](#)

[DFA Cash Management and Investment Policy 03.05.19](#)

[DFA-R Cash Management and Investment Regulation 03.05.19](#)

Rationale:

Renaissance Secondary is responsible for its own fiscal management and budgeting, which are substantially similar to DCSD policies. DCSD has assurance of financial oversight in the school's annual audit.

Replacement Plan:

RSS BOD [Executive Limitations](#) (Sections 2.3, 2.4)

Renaissance Secondary [Board of Directors Board Policy 402](#) outlines budgeting, financial controls, cash management, and investment policies.

Financial Impact:

Renaissance Secondary does not anticipate any financial impact on DCSD. Renaissance is required to operate within its own budget. All building, operational, maintenance, and compensation costs are considered in the budgeting process.

How the Impact of the Waivers Will be Evaluated:

Per Colorado state statute, Renaissance Secondary takes part in an annual audit, which is provided to DCSD.

Expected Outcome:

Renaissance Secondary is responsible for its own budgeting, cash management, and investment policies. DCSD provides oversight via the annual audit process.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan**Policy Citation and Title**

[DG Banking Services Deposit of Funds Authorized Signatures and Check Writing](#)

[08.16.16](#)

[DG-R Banking Services \(and Deposit of Funds\) Regulation 08.04.16](#)

[DH Bonded Employees and Officers 12.03.02](#)

[DJC Petty Cash 01.23.06](#)

[DK Payment Procedures 01.18.05](#)

[DKA Payroll Procedures-Schedules 12.13.94](#)

Rationale:

Renaissance Secondary is responsible for managing its own finances including banking, payroll, payments, and petty cash. Therefore, these policies are not appropriate for the school. DCSD has assurance of financial oversight in the school's annual audit.

Replacement Plan:

RSS BOD [Executive Limitations](#) (Sections 2.3, 2.4)

These Renaissance Secondary [Board of Directors Board Policy 402](#) governs financial and accounting processes.

Financial Impact:

There is no anticipated financial impact to DCSD.

How the Impact of the Waivers Will be Evaluated:

Per Colorado state statute, Renaissance Secondary takes part in an annual audit, which is provided to DCSD. DCSD has assurance of financial oversight in the school's annual audit.

Expected Outcome:

Renaissance Secondary will manage its own finances, including banking, payroll, payments, and petty cash.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan

Policy Citation and Title

[DJ District Purchasing 08.20.19](#)

[DJ-R Purchasing Procedures 01.23.06](#)

[DJA Purchasing Authority 09.04.19](#)

[DJE Bidding Procedures 09.04.19](#)

Rationale: Renaissance Secondary manages its own purchasing and procurement at the school level, with policies similar to DCSD's. Renaissance must operate within its own budget and manage its own staff and facility. Therefore, local control over these procedures is appropriate. DCSD has assurance of financial oversight via the school's annual audit.

Replacement Plan:

RSS BOD [Executive Limitations](#) (Sections 2.3, 2.4)

Renaissance Secondary Board of Directors [Policy 403](#)

Financial Impact:

There is no anticipated financial impact of the requested waivers on DCSD. Renaissance must operate within its own budget and manage its own staff and facility.

How the Impact of the Waivers Will be Evaluated:

Per Colorado state statute, Renaissance Secondary takes part in an annual audit, which is provided to DCSD.

Expected Outcome:

As a result of these waivers, Renaissance Secondary will be expected to continue to manage its own purchasing, as it has done in the past.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan**Policy Citation and Title**

[DKC Employee Expense Authorization 08.28.16](#)

[DKC-R-1 Employee Expense Reimbursement Mileage Tolls and Parking 08.28.16](#)

[DKC-R-2 Employee Expense Reimbursement Travel Without Students 08.28.16](#)

[DKC-R-3 Employee Expense Reimbursement Travel With Students 08.28.16](#)

Rationale:

These policies refer to internal DCSD processes that do not apply to Renaissance. Renaissance staff members are employees of Renaissance, not of DCSD. Renaissance requires the autonomy to set parameters around approved employee expenses, given the school's responsibility for managing its own budget.

Replacement Plan:

RSS BOD [Executive Limitations](#) (Sections 2.3, 2.4)

Renaissance uses a Request for Funds process by which all employee expense requests, including mileage reimbursement, require authorization from the Head of School. Requests are evaluated based on several criteria, including their relationship to the school's mission and vision, the extent to which the expense is necessary, and that other alternatives have been considered.

Financial Impact:

There is no anticipated financial impact to DCSD. DCSD has financial oversight through the school's annual audit.

How the Impact of the Waivers Will be Evaluated:

Renaissance’s Board of Directors oversees the school’s budget and the Head of School’s management of expenses. The Head of School is evaluated on fiscal management through monitoring reports, aligned with the policy governance model.

Expected Outcome:

Renaissance Secondary will continue to provide its own processes for management of expenses and employee reimbursements, based on its own budget.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan

Policy Citation and Title

[EBCE School Closings and Cancellations 09.02.03](#)

[EBCE-R School Closings and Cancellations Regulation 09.02.03](#)

Rationale:

The school does not disagree with the intent of these policies. However, Renaissance Secondary operates on a slightly different schedule than other DCSD middle and high schools, with school hours 9AM-4:30PM. The Renaissance Secondary calendar also varies slightly from DCSD’s. There are no bus routes for students attending Renaissance. Therefore, Renaissance requests the autonomy to make decisions about school closures and notification processes, in alignment with the specific needs of the school.

Replacement Plan:

The RSS Head of School will make final determinations about school cancellations or closures. Renaissance Secondary notifies families in a timely manner of closings and cancellations via standard communication channels including email and the school website.

Financial Impact:

There is no anticipated financial impact to DCSD or Renaissance Secondary.

How the Impact of the Waivers Will be Evaluated:

The Renaissance Secondary Board of Directors provides oversight for the Head of School in making determinations about cancellations or closures.

Expected Outcome:

Renaissance Secondary will be able to make determinations about school cancellations and closures that are appropriate for the school at the local level.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan

Policy Citation and Title

[EF Nutrition Services and the National School Lunch-Breakfast Programs 03.29.18](#)

Rationale:

Renaissance Secondary requests the autonomy to provide school lunches in accordance with its local community’s needs, its mission and vision, and in compliance with state and federal regulations. Renaissance Secondary is a small school, which may allow for unique school lunch offerings. As such, RSS would like the autonomy to make decisions at the local level about the most appropriate manner in which to provide school lunches for students.

Replacement Plan:

Renaissance Secondary will provide school lunch offerings for students, including for those who qualify for free or reduced price lunches. Renaissance will determine lunch offerings on an annual basis, in accordance with all pertinent laws and regulations, and in alignment with its mission and vision. For example, Renaissance may hire kitchen staff directly, contract with DCSD Nutrition Services, or work with another appropriate vendor or vendors.

Financial Impact:

There is no anticipated financial impact to DCSD, outside of potential contractual agreements for provision of school lunch services, which cover the cost of services provided.

How the Impact of the Waivers Will be Evaluated:

Renaissance Secondary's Board of Directors provides oversight for school operations managed by the Head of School.

Expected Outcome:

RSS will continue to offer healthy meals to students with the flexibility to make changes to offerings based on the community's specific needs.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan

Policy Citation and Title

[FBC-R School Capacity Standards 08.19.03](#)

[FEG Construction Contracts Bidding and Awards - General Contractors 03.10.16](#)

[FEH Supervision of Construction 08.19.03](#)

[FEH-R-1 Building and Site Modifications 12.07.17](#)

[FF Naming New Facilities 08.20.19](#)

[FF-R Naming New Facilities and Areas of Facilities 02.25.08](#)

Rationale:

Renaissance Secondary is responsible for the cost, management, and maintenance of its own facility. As such, RSS should determine construction needs, oversight, bidding, and contracts in accordance to what best serves its community. RSS should have the autonomy to determine its own process for naming facilities and areas of facilities, in accordance with its unique mission and vision.

Replacement Plan:

Renaissance Secondary Board of Directors [Policy 403](#)

Financial Impact:

There is no anticipated financial impact for DCSD.

How the Impact of the Waivers Will be Evaluated:

Renaissance Secondary's Board of Directors provide oversight of the school's policies and management of financial processes.

Expected Outcome:

Renaissance Secondary will be able to maintain its own policies and processes with respect to contracts, bidding, awards, construction, and the naming of facilities at the local level in order to best serve its community.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan

Policy Citation and Title

[GBJ Personnel Records and Files 11.27.06](#)

[GCE GCF Professional Staff Recruiting Hiring 01.21.2020](#)

[GCEA-GCFA Professional Staff Background Checks 06.16.15](#)

[GDE GDF Support Staff Recruiting Hiring 01.21.2020](#)

[GDEA Support Staff Background Checks 07.17.03](#)

Rationale:

Renaissance Secondary faculty and staff members are employed directly by RSS, rather than by DCSD. As such, RSS manages its own personnel records and files, facilitates its own screening, recruiting, and background check processes.

Replacement Plan:

Renaissance Secondary Board of Directors [Executive Limitations](#) (*Section 2.7- Compensation and Benefits*)

[Renaissance Secondary School Fingerprinting CHRI Policy](#)

Financial Impact:

There is no anticipated financial impact to DCSD or Renaissance Secondary.

How the Impact of the Waivers Will be Evaluated:

The RSS Board of Directors provides oversight and evaluation of the school's policies.

Expected Outcome:

RSS will continue to manage its own screening, recruiting, and background check processes for its own employees.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan

Policy Citation and Title

[IC_ICA School Year_School district Calendar_Instructional Time 8.18.2020](#)

Rationale:

Though Renaissance Secondary generally follows the DCSD calendar and meets all state instructional time requirements, the school’s unique programming may necessitate variations in the school calendar. Therefore, Renaissance requests the autonomy to make adjustments to the school calendar in order to meet the needs of the school community, in accordance with its mission and vision. Further, active engagement in the educational process is best defined at the local level in order to account for unique school and student needs.

Replacement Plan:

Renaissance Secondary [BOD Policy 507](#) defines ‘actively engaged in the educational process.’

Financial Impact:

There is no anticipated financial impact to DCSD or Renaissance Secondary.

How the Impact of the Waivers Will be Evaluated:

The Renaissance Secondary Board of Directors approves the school calendar annually. The Renaissance Secondary Board of Directors provides oversight for compliance with its policy 507.

Expected Outcome:

Renaissance will provide instruction for students on a calendar that meets the needs of the school community, while remaining in compliance with state instructional time requirements.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan**Policy Citation and Title**

[IKF Graduation Requirements 10.18.16](#)

Rationale: Renaissance set forth specific graduation requirements, which exceed DCSD’s minimum requirements, in its charter application. Therefore, Renaissance requires

autonomy in maintaining those graduation requirements, in alignment with the school's mission and vision. Further, Renaissance students are required to meet the State of Colorado graduation competencies prior to graduation.

Replacement Plan:

[Renaissance Secondary Graduation Requirements](#)

RSS Board of Directors Executive Limitation 2.9

Financial Impact:

There is no anticipated financial impact to DCSD or Renaissance Secondary.

How the Impact of the Waivers Will be Evaluated:

The RSS Board of Directors provides oversight and evaluation of the school's policies.

Expected Outcome:

RSS will be able to maintain its own graduation requirements, in accordance with its mission and vision, as well as the specific needs of its school community.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan

Policy Citation and Title

[JH Student Attendance 09.15.20](#)

[JICA Student Dress 09.15.20](#)

Rationale:

Renaissance Secondary does not disagree with the intent of this policy. However, RSS is a small secondary level school with its own unique mission and vision. As such, RSS has its own provisions for student dress and student attendance, as well as parameters for closed campus, which are in compliance with all relevant laws regarding student attendance. Renaissance Secondary's BOD has its own policy governing active engagement in the educational process.

Replacement Plan:

Renaissance Secondary [Student Handbook \(pp. 5-6\)](#)

[Renaissance Secondary BOD Policy 507: Active Engagement](#)

Financial Impact:

There is no anticipated financial impact to DCSD or RSS.

How the Impact of the Waivers Will be Evaluated:

The RSS BOD provides oversight and evaluation of the school's policies.

Expected Outcome: RSS will be able to manage its student policies in accordance with its mission and vision, as well as the specific needs of its school community.