

## **DOUGLAS COUNTY SCHOOL DISTRICT BOARD ITEM**

**BOE Meeting: June 10<sup>th</sup>, 2025**

**Subject:** GP 1.5, Agenda Planning

**Recommended Action:** The Board of Education may submit comments, ask for clarification, and request additional information to assist the Board in the compliance ruling for this policy, which will occur August 19<sup>th</sup>, 2025 as recommended by Director Christy Williams, Douglas County School District Board of Education.

**Pertaining to Governance Policy:** Governance Process 1.5, Agenda Planning Complete GP 1.5 policy language is attached to this Board item as well.

**Background:** The Douglas County School Board is in a routine and systematic process of self-evaluation where it regularly reviews its Board-Superintendent Linkage and Board Process policies. The review is meant to be positive, constructive, and educational.

**Rationale/Objective:** The objective of monitoring Governance Process 1.5, Agenda Planning is three-fold:

1. To ensure that Douglas County School District Board of Education is in compliance with this policy;
2. To hold itself accountable to the public for its performance; and,
3. To review policy wording.

**Cost/Benefit Analysis:** NA

**Alternatives:** The Board of Education may:

- a) Accept the report as is and adopt a resolution at the August 19<sup>th</sup>, 2025 meeting, indicating that the Board is in compliance;
- b) Not accept the report and ask that changes to the report be made and brought back for further discussion; or,
- c) Accept the report as is and adopt a resolution at the August 19<sup>th</sup>, 2025 meeting stating that the Board is out of compliance.

**Submitted by:** Director Christy Williams, DCSD Board of Education

**Date:** June 5<sup>th</sup>, 2025

## Memorandum

**TO:** Board of Education  
**FROM:** Director Christy Williams, DCSD Board of Education  
**DATE:** June 5<sup>th</sup>, 2025  
**SUBJECT:** Monitoring Report for Governance Process 1.5, Agenda Planning

I certify that, to the best of my knowledge, this information is accurate as of June 5<sup>th</sup>, 2025

**Period Monitored:** May 29<sup>th</sup>, 2024 through May 31<sup>st</sup>, 2025

**Monitoring Report Status:** Compliant

**Evidence:** All evidence is available through the Board Secretary.

Links are included below to material used for the evaluation of this Governance Process.

## GP 1.5 Agenda Planning

The Board will prepare and follow an annual agenda plan that includes (1) a complete re-exploration of Ends policies annually and (2) continuous improvement in Board performance through Board education, enriched input, and deliberation.

### ***Accordingly:***

- 1.5.1 The Board's annual planning cycle will conclude each year on the last day of June, so that administrative planning and budgeting can be based on accomplishing a one-year segment of long- term Ends. **Compliant**
  - [Board Calendar for 2024-2025 School Year](#)
- 1.5.2 The cycle will start with the Board's development of its agenda for the next year.
  - 1.5.2.1 The Board will identify its priorities for Ends and other issues to be resolved in the coming year, and will identify information gathering necessary to fulfill its role. This may include consultations with selected groups in the ownership, other methods of gaining ownership input, governance education, and other education related to Ends issues, (e.g. presentations by advocacy groups, demographers, other providers, staff, etc.). – **Compliant**
    - The Board received presentations from LRPC, MBOC and SAG. There were also recommendations sent by both DAC and FOC. Presentations covered many topics including Growth and Decline, Mental Health, Unified Improvement Plan and Bond Recommendation.
    - [Community Connection Plan](#) – Board Ends were created through discussions and adopted September 2024.
    - [Board Calendar for 2024-2025 School Year](#)

- [Meeting minutes](#)

- 1.5.2.2 The President will, at the commencement of the Board's annual planning cycle, prepare for the Board's consideration a tentative agenda plan for the following year's meetings. – **Compliant**
- 1.5.3 The President will determine the agenda for any particular meeting, although Board members may request or recommend any appropriate matters for Board consideration.
  - 1.5.3.1 A Board member may recommend or request a matter for Board discussion by submitting the item to the President no later than the regularly scheduled agenda planning session. – **Compliant** – [board members do submit requests to the president or make suggestions during the agenda planning session and board meetings.](#)
  - 1.5.3.2 The meeting agenda will be finalized at a regular agenda planning session by the President. Any other Board member and the Superintendent are welcome to attend. – **Compliant** – [Agenda planning typically takes place the Thursday after board meetings.](#)
  - 1.5.3.3 The meeting agenda and packet presentations that require action are to be received by Board members at least four days prior to the scheduled Board meeting. – **Compliant** – [Board meetings are approved and ready for review before 5pm on the Friday before our regularly scheduled Tuesday meetings. Sometimes materials are updated or uploaded after the initial packet.](#)
  - 1.5.3.4 By an affirmative vote of a majority of the members of the Board present at a regular meeting, additional matters may be added to the agenda of any such Board meeting. - **Compliant**
- 1.5.4 The Board will attend to Consent Agenda items (those items delegated to the Superintendent yet required by law or contract to be Board-approved) as expeditiously as possible. - **Compliant**
- 1.5.5 Monitoring reports due and/or submitted will be on the agenda for acceptance per the board's agenda plan for the year. Other discussion of operational activities and performance will be included on the agenda only if other data indicate policy violations, if policy criteria are to be debated, or if the Board for any reason chooses to amend its monitoring schedule. – **Compliant** – [The Superintendent regularly provides monitoring reports according to the Agenda Calendar created.](#)
- 1.5.6 Superintendent evaluation summary and compensation will be decided annually (to be effective July 1) after a review of monitoring reports received during the past year according to the Superintendent-Linkage plan. – **Compliant** – [On June 18, 2024, the Board convened in Executive Session for the purpose of evaluating the Superintendent.](#)