

Non-Automatic Waiver Request for Platte River Academy

Contact Information

School Name: Platte River Academy

School Address (mailing): 4085 Lark Sparrow St. Highlands Ranch, CO 80126

Charter School Waiver Contact Name: Alan McQueen

Charter School Waiver Contact's Phone Number: 303-221-1070 x2090

Charter School Waiver Contact's Email: amcqueen@prak8.org

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan

Policy Citation and Title:

[DB Annual Budget 08.20.19](#)

[DFA Cash Management and Investment Policy 03.05.19](#)

Rationale:

PRA is responsible for its own fiscal management and budgeting, based on similar policies, with minor variants. The DCSD has assurance of financial oversight in our annual audit.

Replacement Plan:

These policies are governed by the PRA Board of Governing Board Policies 9-1, 9-2, 9-3, 9-4. Additionally all investments made on behalf of PRA comply with C.R.S. 11-51-902 including Cash Management while in holdings with PRA's investment management company.

[PRA Governing Board Policies](#) (pp. 34-35)

[C.R.S. 11-51-902- Guidelines for Investments of School Funds](#)

Financial Impact:

PRA anticipates that the requested waivers will have no financial impact upon the Douglas County School District Re 1. PRA must operate within its own budget and the cost of employing staff and maintenance of its own physical plant which has been included in that budget, but therefore prefers local control with respect to this district policy in following its own policies.

How the Impact of the Waivers Will be Evaluated:

Per Colorado State Statutes, PRA will complete an annual audit which is reported to the Douglas County School District.

Expected Outcome:

As a result of these waivers, PRA will be expected to maintain its own policies in respect to this district policy, as it has done so previously.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan**Policy Citation and Title**

[DJ District Purchasing 08.20.19](#)

[DJ-R Purchasing Procedures 01.23.06](#)

[DJA Purchasing Authority 09.04.19](#)

[DJC Petty Cash 01.23.06](#)

[DJE Bidding Procedures 09.04.19](#)

[DJG-DJGA Vendor Relations, Sales Calls and Demonstrations 01.23.06](#)

[DK Payment Procedures 01.18.05](#)

[DKA Payroll Procedures-Schedules 12.13.94](#)

[DKC Employee Expense Authorization 08.28.16](#)

[DKC-R-1 Employee Expense Reimbursement Mileage Tolls and Parking 08.28.16](#)

[DKC-R-2 Employee Expense Reimbursement Travel Without Students 08.28.16](#)

[DKC-R-3 Employee Expense Reimbursement Travel With Students 08.28.16](#)

Rationale:

PRA agrees with the need for and the intent of these policies. PRA is responsible for its own fiscal management, budgeting, and vendor relations based on similar policies, with minor variants. The DCSD has assurance of financial oversight through our annual audit.

Replacement Plan:

These policies are governed by the PRA Governing Board Policies 9-1 and 9-2. All business practices are conducted according to established processes developed by PRA's Business Manager and oversight is provided by PRA Administrators and Board.

[PRA Governing Board Policies](#) (pp.34-35)

Financial Impact:

PRA anticipates that the requested waivers will have no financial impact upon the Douglas County School District Re 1. PRA must operate within its own budget and the cost of employing staff and maintenance of its own physical plant which has been included in that budget, but therefore prefers local control with respect to this district policy in following its own policies.

How the Impact of the Waivers Will be Evaluated:

Per Colorado State Statutes, PRA will complete an annual audit which is reported to the Douglas County School District.

Expected Outcome:

As a result of these waivers, PRA will be expected to maintain its own policies in respect to this district policy, as it has done so previously.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan**Policy Citation and Title**

[EF Nutrition Services and the National School Lunch-Breakfast Programs 03.29.18](#)

Rationale:

While PRA fully supports the need and intent behind this policy, PRA does not participate in the DCSD National School Lunch program through district services for breakfast or lunch. PRA provides hot lunch services via catering partners who operate under health department regulations and complies with the Nutritious Food Choices policy outlined in C.R.S. 22-32-134.5 (*healthy beverage requirement*), C.R.S. 22-32-136.3 (*trans fat ban*), 1 CCR 301-79 (*State Board of Education – healthy beverages rules*)

Replacement Plan:

Those policies that are applicable to PRA are governed by the following internal controls document providing additional detail specific to lunch and nutritious food and beverage choices:

[PRA Family Handbook](#) (p. 16)

<https://www.prak8.org/parents/lunch>

Financial Impact:

PRA encourages families to complete and submit the required forms to indicate income-based need for school-provided lunches for their child(ren). When families do qualify for free/reduced lunches, PRA provides daily meal choices through the selected lunch vendor; this service is paid for by PRA. Families are given access to order directly through the meal program.

How the Impact of the Waivers Will be Evaluated:

All records of students who qualify for free/reduced lunch are kept with DCSD, and the list of students who qualify is shared with us through DCSD. Once the students are identified, we assist families to set up accounts to purchase lunches and/or beverages. We maintain a record of all aspects of these transactions.

Expected Outcome:

Meeting the basic health and safety needs of our students is a top priority; we consider providing meals for students who cannot afford to do so our responsibility. By making sure our students are not hungry, we provide the best possible circumstances for learning.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan**Policy Citation and Title**

[GBEA Staff Conflicts of Interest 06.09.2020](#)

[GBJ Personnel Records and Files 11.27.06](#)

Rationale:

PRA recognizes and supports the need and intent for these policies; however, we retain the responsibility of developing a comprehensive and efficient system of maintaining and retaining personnel records. PRA will comply with all public records and privacy act requirements at all times.

[PRA Governing Board Policies](#); Section 5 (Personnel)

Replacement Plan:

All matters relating to Staffing/Human Relations will be conducted according to the Staffing Philosophy and Goals stated in GB Policy 5.1 (pp.14-15). Accordingly, PRA retains

the responsibility of developing a comprehensive and efficient system of maintaining and retaining personnel records. PRA will comply with all public records and privacy act requirements. Specifically, Staff Conflicts of Interest are addressed within Policy 5.3 (pp.15-16). Any circumstances that require intervention are handled on a case by case basis by Administration.

Financial Impact:

There are limited financial consequences related to these policies; however a cost may be incurred if any responses to staff conflict of interest require legal consultation and/or action.

How the Impact of the Waivers Will be Evaluated:

PRA's Board and Administration will continue to monitor DCSD's policies related to HR practices and adjust internal policies/waivers as necessary.

Expected Outcome:

Clarity of expectations and transparency for all PRA employees to support ethical decision-making is the expected outcome.

Non-Automatic Waivers: Policy Description and Rationale and Replacement Plan

Policy Citation and Title

[JH Student Attendance 09.15.20](#)

[JICA Student Dress 09.15.20](#)

[JICB Prevention of Bullying 07.11.17](#)

Rationale:

The matters of Student Attendance, Student Dress, and Prevention of Bullying are central to PRA's mission *to provide a content-rich academically rigorous education with a well-defined, sequential curriculum in a safe, orderly and caring environment.*

PRA's Governing Board and Administration has written specific policies delineating our expectations around student attendance, student dress, and bullying, and shares this information annually with all stakeholders through the following publications:

[PRA Governing Board Policies](#) (Attendance: 6.11[pp.26-30]; Prevention of Bullying: 6.7[pp.23-25])

[PRA Proactive Discipline Plan](#) (Attendance: 17-21; Bullying: 14-16; Dress Code: 22)

[PRA Family Handbook](#) (Attendance: 6-7; Bullying/Behavior: 8; Dress Code: 11-12)

[PRA Dress Code](#) - [PRA Website](#) / Dress Code

Replacement Plan:

All specifics related to the expectations for these areas are clearly described within the policies and accompanying communications linked/cited above.

Financial Impact:

There is no direct financial impact as a result of these policies.

How the Impact of the Waivers Will be Evaluated:

PRA's Administration maintains records of all student incidents related to Attendance, Bullying and Dress Code and reports results quarterly to PRA's Board. Trends in incidents are compared to previous school years; actions may be taken in response to any concerning trends revealed in data.

Expected Outcome:

Clarity of expectations and transparency for all PRA students, staff and families to support consistent adherence to these standards is the expected outcome. The purpose of maintaining this stand alone policy is to maintain consistency at PRA regarding bullying definitions and approaches to intervention strategies.