

OPERATIONAL NORMS FOR SCHOOL BOARD MEMBERS

Internal Board Member Relationships

1. We will stay on topic.
2. We will be prepared.
3. We will abide by the intent and letter of the open meetings law.
4. We will work to be concise in our comments and avoid redundancy.
5. We will listen to all with respect and the intent to understand.
6. In business meetings, we will call each other by formal title or name.
7. We will avoid surprises at meetings.
8. The Board president will summarize and clarify the outcome and/or general theme of a discussion or outcome of a Board action item before moving to the next agenda item.
9. If the Board has reached the allotted time on an agenda item, the Board will make the decision whether to extend the time, table the item or take other action related to that agenda item.
10. We will abide by legal requirements for confidentiality.
11. Any questions from Board members or requests for additional information will be made through the Superintendent.
12. Generally, if one Board member asks for additional information or has a question of staff, the response will be shared with all Board members (the Superintendent has the discretion to make this determination).
13. When the Board takes a vote and has made a decision, we will move on and not hold grudges.
14. As a courtesy, we will alert fellow Board members and the Superintendent to possible controversial items that may come up at a Board meeting.
15. When speaking as an individual, outside the Board meeting setting, comments will be prefaced with "I can't speak for the Board, I'm speaking only as an individual Board member."

Adopted March 20, 2013