

**DOUGLAS COUNTY SCHOOL DISTRICT
STUDENT ADVISORY GROUP BYLAWS**

ARTICLE I: NAME

The name of the Douglas County School District RE-1 (“DCSD”) Board of Education (“Board”) Student Advisory Group Committee shall be the “Student Advisory Group,” hereinafter referred to in these Bylaws as the “SAG” or “Committee.”

ARTICLE II: AUTHORITY AND PURPOSE

The Committee is an advisory committee to the Board of Education (“Board”) of the District. The Committee shall have the authority granted by these Bylaws and Board policy, including information gathering, fact-finding, and making recommendations to the Board.

The purpose of the Committee is to focus on the charges assigned to it by the Board.

ARTICLE III. CHARGE, DUTIES AND RESPONSIBILITIES

The Board’s Policy Governance Book in GP 1.7 specifies the Committee’s charge.

ARTICLE IV: MEMBERSHIP

A. Membership Composition

The SAG shall be composed of high school students from each Douglas County School District RE-1 high school. Members of SAG will be selected annually through an application process, which may vary between new and returning applicants. The Board of Education delegates the responsibility of final appointment of SAG members/leaders to the District Administrative Liaisons. District Administrative Liaisons may not appoint a SAG member and may remove any SAG member if, in their discretion, the action would be in the best interest of the District.

B. Membership Decision-Making Process

Should the SAG membership have an opportunity or be called upon to provide formal input to the Board of Education, its liaisons, the superintendent or their designee or otherwise need to vote on a matter or issue, the matter shall be decided by a simple majority of the membership in attendance at the meeting when action is taken. In case of a tie vote, the matter or motion to be voted on shall be deemed to have failed.

ARTICLE V: OFFICERS

At the first regular meeting of each school/fiscal year, SAG shall elect, by majority vote of its Voting Members, Presidents or Co-Presidents who shall preside at all Committee meetings.

Other Officers may be selected for the purpose of aiding the President/Co-Presidents with leadership responsibilities.

In order to be eligible to serve as a President or Co-President of SAG, the student SAG member must have served on SAG for at least one year prior.

The responsibilities of the Presidents or Co-Presidents of SAG include the following:

- Setting agendas in collaboration with the Liaisons;
- Assisting with the facilitation of the meetings;
- Rotating responsibility of keeping and posting official meeting minutes; and
- Representing the SAG, or appointing a representative, when presenting to the Board of Education or other groups.

ARTICLE VI: MEETINGS

Regular meetings of the Committee shall be held at least quarterly and may be held more frequently as deemed necessary to fulfill the charges and responsibilities assigned by the Board. A regular meeting schedule will be established during the first Committee meeting of the school year. District Administrative Liaisons to the SAG shall be responsible to support SAG in keeping a record of information shared and any action taken at SAG meetings.

ARTICLE VII. MISCELLANEOUS

A. Sub-Committees:

The Committee may form sub-committees to carry out the Board directed duties of the Committee and to address matters as requested by the Board as well as needed to more effectively carry out the duties and responsibilities. Sub-committee membership shall be open to any member of the Committee.

B. Committee Member Appointments to Other Committees/Groups:

From time to time a request may be received from another Board or District committee or outside group for one or more Committee member(s) to be appointed to that committee or group. Any Committee member(s) may self-nominate for such open position(s). A vote may be taken by the Committee to select the member(s) to be appointed or the District Administrative Liaisons may take action to appoint a member to fill the position.

ARTICLE VII: AMENDMENTS

These Bylaws may not be amended, repealed, or altered except by Board action. Proposals for amendments to these Bylaws may be recommended by the Committee.

CERTIFICATE OF BYLAWS

I HEREBY CERTIFY that the foregoing are the Bylaws that were approved and adopted by the Board of Education on the _____th day of _____, 2024.

Secretary, Board of Education

Third Reading