

## ***Board File: IJ***

### **TEXTBOOK AND INSTRUCTIONAL MATERIALS SELECTION AND ADOPTION**

#### **Responsibilities**

The Board is legally responsible for the approval of textbooks and other required curriculum materials. It delegates to the Superintendent, or their designee the authority to evaluate and recommend these materials to the Board for consideration and official approval. Review and recommendation procedures shall be established by the Superintendent and shall include appropriate input from curriculum coordinators, teachers, administrators, parents, and community members after providing reasonable notice and access to such materials for the community and Board of Education.

The Board delegates its authority to approve supplementary materials to teachers, departments, and administrators at the building level, subject to applicable policies.

#### **Purpose**

The purpose of this policy is to encourage the selection of the best teaching/learning materials available for the students and staff of the District, which ensures adherence to Colorado Academic Standards. To that end, textbooks and other required curriculum materials shall be chosen and

1. Advance the Board's goal of Academic Excellence;
2. Contribute toward continuity, integration and alignment of the Colorado Academic Standards; and
3. Establish a general framework for a particular course or program.

Content shall be reviewed to ensure that it is:

1. Appropriate;
2. Equitable;
3. Viable;
4. Research-based;
5. Standards-based;
6. Relevant; and
7. Integrative

#### **Definitions**

For purposes of this policy:

“Textbooks” shall mean the major information resource(s) both digital and bound materials provided in multiple copies for use by a total class or a major portion of such class.

“Required curriculum materials” shall include print and non-print resources such as software, Web-based products, assigned titles of literature or kits that are integral to a course or curriculum content area and required for whole class student use.

“Supplementary materials” shall mean any instructional materials other than textbooks and required curriculum materials including, but not limited to, books (literary and nonfiction), periodicals, newspapers, slides and transparencies, models, pictures, diagrams, maps, charts, slides, electronic recordings, and computer applications which relate to the curriculum and are available for teacher use and/or student selection. Supplementary materials are used to provide extension, enrichment and support to the curriculum (usually by individuals or small groups).

Adopted: November 1, 2005

Revised: May, 2012

Revised: July 15, 2014

Revised: \_\_\_\_\_, 2023

**LEGAL REF.:**

C.R.S. § 22-32-109(1)(t)

C.R.S. § 22-7-1005

**CROSS REFS.:**

IGA, Curriculum Development

IJ-E, Textbook and Instructional Materials Selection and Adoption Request

Checklist IJ-E1, Proposal to Adopt a Textbook

IJ-E2, Proposal to Adopt a Novel/Book-Length Work (Fiction, Non-Fiction, Drama)

IJA, Selection of Controversial Learning Resources

IJB, Instructional Use of Film Resources

IJL, Library Materials Selection and Adoption

KEC, Public Complaints About Learning

Resources